



## Project Development Intern

### Introduction to SOLA

SOLA is a vertically-integrated provider of solar technology, finance and engineering expertise in Africa. SOLA grows businesses, connects communities and helps people prosper by advancing the adoption of clean energy. Our team is committed to powering Africa with clean, affordable energy. SOLA is one of the only companies to date that has completed deals for utility projects to sell electricity to the government (Eskom) and to private clients under a corporate Power Purchase Agreement (PPA). SOLA was one of the first companies in South Africa to gain a Generation License and conclude a wheeling agreement to sell electricity from a PV project in the Northern Cape, wheeling via the national grid to Amazon, in Cape Town.

### The overall purpose of the position

The Project Development Intern will work closely with the Utility Project Development team, gaining exposure to all aspects of the team's work. A primary aspect of the role will be to contribute to the preparation of bid responses for both government (REIPPPP) and private client offtake opportunities. The internship will provide the suitable candidate with practical experience in Project Development with a particular focus on research, tender submissions and other administrative tasks related to Project Development.

**Reports to:** Project Development Director

**Location:** Granger Bay, Cape Town

**Contract: 4-month fixed term** (with the possibility of extension/renewal based on performance)

**Closing Date** for Applications: 5pm on **23 April 2021**

**Start Date:** ASAP

### Summary of Responsibilities

- Assisting the Project Development team with preparing tender submissions
- Assistance in preparing and following up on permitting applications
- Market-research, client identification and regulatory research
- Assist with utility project development activities (e.g. interface with local authorities, obtaining data, etc.)
- Supporting and working alongside the Project Development team members, in a job shadowing approach
- Assisting with coordinating team activities, meetings and internal records

### Key Performance Indicators

- Number of Tenders/Proposals submitted (where assistance was provided)
- Number of research tasks completed
- Number of project development and team support/coordination tasks completed in line with agreed scope and timelines

### Minimum Requirements

- **Strict requirement** for the candidate to have at a minimum, an undergraduate degree in Engineering, Finance, Mathematics, Science or Business Management, **plus** experience of working in a team, in a professional environment.
- Understanding of renewable energy technologies and energy systems, including grid connected renewable energy projects in South Africa.
- Must be a team player and comfortable to work under pressure and 'go the extra mile' when required, to contribute to the team's success.
- Have the ability to pay extreme attention to detail especially required for working with numerical data and collating information for permitting applications and tender submissions.

#### CLEAN ENERGY FOR AFRICA

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DIRECTORS: B. DAMES | C. HAW | D. CHENNELLS | D. GOLDSTUCK | D. WILLS | S. HAW | T. BOARDMAN | REG. NO 2012/042769/07

- Display highly organised tendencies and an ability to multi-task, preferably with prior training and/or experience in project management or coordination.
- Be able to grasp new information quickly, and be proactive in advancing their learning and finding ways to support the team.
- Have the ability to communicate effectively and professionally in English (verbal and in writing).
- Must be fully computer literate (MS Office Suite and Google App Suite).
- The ideal candidate will be passionate about the renewable energy industry and the company's contribution to the future of energy.
- He/she will embody respect and responsibility in the full sense of the word, and will enjoy contributing to a team of highly knowledgeable professionals.
- Must be able to report for work at SOLA's offices in Granger Bay. No additional travel or relocation costs will be provided for, beyond the base pay for this position.
- Must be a South African citizen.
- Appointment is subject to full credit, criminal and qualification verifications.

SOLA is dedicated to achieving transformation. One of our core values is "dig diversity". Our Employment Equity plan and targets will be considered as part of the selection process for this position.

### **What SOLA can offer you**

You will gain on-the-job training and broad exposure to renewable energy project development, including opportunities to learn about the full value chain of the solar PV industry in South Africa. You will be given responsibility for your tasks and the chance to show your value and shine within the business, which may lead to a permanent position. SOLA will offer a monthly stipend to assist with your living expenses. Most importantly, you will have fun, meet interesting people, and you will grow from the experience of being part of the SOLA family. And sometimes our team members get to go sailing on a yacht on Wednesday afternoons :-)

**If you are interested in applying for this vacancy, please submit your CV and a short motivation letter to [hireme@solagroup.co.za](mailto:hireme@solagroup.co.za); kindly also complete the screening questionnaire [here](#).**

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