



C&I O&M Manager

Introduction to SOLA

The SOLA Group is a vertically-integrated provider of renewable energy solutions, aiming to transform Africa through clean energy. With over 13 years of experience, SOLA's expertise lies in the origination, development, financing, engineering design, project management and Operations and Maintenance of renewable energy facilities. For more information, visit www.solagroup.co.za.

The overall purpose of the position:

The overall purpose of the role is to manage the C&I portfolio of the Operations and Maintenance team, consisting of approximately 8 employees. The C&I portfolio team is responsible for ensuring that allocated sites are performing optimally, by monitoring, troubleshooting and resolving faults to uphold performance guarantees. This includes approximately 70 MW of C&I rooftop and 5 microgrid sites.

Reports to: Head of Operations

Location: Johannesburg or Cape Town

Summary of Responsibilities:

Technical

- Monitor C&I sites remotely through the Vcom application.
- Interpret faults or issues, SCADA alarms, signals and guide the Technician team in resolving them.
- Conduct and facilitate investigations into site issues to provide solutions and optimisation.
- Conduct and manage data analysis requirements on a monthly, quarterly and annual basis.

Administrative/Operational

- Complete all reporting requirements for the C&I portfolio, including monthly, quarterly and annual reports.
- Ensure adherence to cleaning and inspection schedules.
- Coordinate the cleaning teams as well as contractors for various plants.
- Compile investigation reports.
- Management of claims (including warranty claims) against contractors and suppliers.
- Ensure that maintenance of plants are in compliance with the O&M Agreements.
- Adherence to O&M Agreements .
- Adherence to portfolio budgets.
- Contractor/Supplier management.
- Manage the quotation, invoicing and recoup of costs from clients.
- Prepare and submit annual budgets.
- Ensure all budget finance requirements are correct and the portfolio is profitable.
- Manage monitoring and standby schedules, to ensure the plants are attended to at all times.

Interpersonal

- Manage O&M staff of various levels of expertise.
- Coordinate resources to optimise efficiency.
- Provide guidance to staff in resolving problems.
- Liaise with internal and external stakeholders, such as internal O&M Engineers, Management, Asset Management and equipment suppliers.
- Communicate effectively with internal and external clients.

CLEAN ENERGY FOR AFRICA

SOLA GROUP (PTY) LTD | T: +27 (0)21 421 9764 | INFO@SOLAGROUP.CO.ZA | WWW.SOLAGROUP.CO.ZA

DIRECTORS: B. DAMES | C. HAW | D. CHENNELLS | D. WILLS | S. HAW | T. BOARDMAN | REG. NO 2012/042769/07

Health and Safety

- Ensure Health and Safety requirements are being adhered to.
- Liaise with the O&M Health and Safety Officer for continuous compliance.
- Identify essential HSE training requirements of the team and execute in compliance with the budgets.

Key Performance Indicators

- Project budgets met - profitability
- Plant performance
- HSE incidents

Minimum Requirements:

- At minimum, have a Bachelor degree or Diploma in an Engineering discipline (Electrical or Renewable Energy)
- At least 5 years experience in the Solar C&I industry and at least 2 years experience in a similar role.
- Thorough understanding of Solar PV systems.
- Experience in leading a team of Technicians.
- Must be fully proficient in English (verbal and written communication) and have good report writing skills.
- Must be fully computer literate (MS Office Suite and Google App Suite)
- Must have a valid driver's license and his/her own reliable transport; should also be willing to use own vehicle for business travel. Business travel expenses will be reimbursed in line with Company policies
- The ideal candidate will be passionate about the renewable energy industry and will embody respect and responsibility in the full sense of the word, while enjoying contributing to a team of highly knowledgeable professionals.

At SOLA one of our core values is *Dig Diversity* and we are committed to transformation and embracing diversity. This commitment is what drives us to achieve a diverse and inclusive workplace, representative of the demographics of our society. We therefore give preference to applicants from the designated groups in alignment with our Employment Equity plan.

To apply for this vacancy, please complete this [screening questionnaire](#) and send a copy of your CV to hireme@solagroup.co.za.

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